



Login to SATERN at <https://saturn.nasa.gov>

Adding Comments to an IDP

Comments can be made on multiple parts of the IDP: on a specific goal, development activity, or on the plan as a whole. The screen shot below illustrates how to add comments to any of these various parts.

The screenshot shows the SATERN IDP interface. At the top, there are tabs for Personal, Learning, Career, Catalog, and Reports. The 'Development Plan' tab is selected. Below the tabs, there is a section for 'Your Current Development Plan' with details about the plan, including the Systems Engineer role, plan period, status, and purpose. A green box with an arrow points to the 'View/Add Notes' button in the top right corner, with the text 'Click here to add comments to the plan.'.

Below the plan details, there is a table for 'SHORT-RANGE GOALS: 1 YEAR'. The first row is for 'Systems Engineering' with a target date of 1/14/2009, priority 3, and 0.00% completion. A green box with an arrow points to the 'View/Add Notes' button in the right column of this row, with the text 'Click here to add comments to the goal.'.

Below the goals table, there is a section for 'Development Activities'. The first row is for 'APPEL DEVELOPMENT AND IMPLEMENTING A SYSTEMS ENGINEERING MANAGEMENT PLAN' with a target date of 1/14/2009. A green box with an arrow points to the 'View/Add Notes' button in the right column of this row, with the text 'Click here to add comments to the activity.'.

The interface also includes a 'Description' section for each activity and a 'Current Assessment' column for each goal. The bottom of the screen shows a Windows taskbar with the 'Done' button and an 'Internet' icon.